

**APPENDIX A**

04/08/2017

Business - Application for a premises licence to be granted under the Licensing Act 2003

Ref No. 862703

## Name of Applicant

Please enter the name(s) who is applying for a premises licence under section 17 of the Licensing Act 2003 and am making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

	J & Matt Ltd
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## Premises Details

Non-domestic rateable value of premises in order to see your rateable value click here (opens in new window)

£	17000
	Band D and E only applies to premises which uses exclusively or primarily for the supply of alcohol for consumption on the premises
	Yes

## Premises trading name

	Boulevard Coffee
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Postal address of premises or, if none, ordnance survey map reference or description

Address Line 1	224 OLD KENT ROAD
Address Line 2	
Town	LONDON
County	
Post code	SE1 5UB
Ordnance survey map reference	
Description of the location	
Telephone number	██████████

## Applicant Details

Please select the capacity in which you are applying to convert your existing licence

	a person other than an individual (limited company, partnership, etc)
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If you applying as an individual or non-individual please select one of the following:-

	I am carrying on or proposing to carry on a business which involves the use of the  premises for licensable activities
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Other Applicants

Personal Details - First Entry

Name	J & Matt Ltd
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Address - First Entry

Street number or building name	6e
Street Description	Surrey Square
Town	London
County	
Post code	SE17 2JU
Registered number ( where applicable )	09842129
Description of applicant ( for example, partnership, company, unincorporated association etc )	Limited Company

Contact Details - First Entry

Telephone number	██████████
Email address	████████████████████

Operating Schedule

When do you want the premises licence to start?

	29/08/2017
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If you wish the licence to be valid only for a limited period, when do you want it to end?

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General description of premises ( see guidance note 1 )

	The premises trades as a cafe style operation, serving food and coffee etc during the day with the emphasis changing to alcohol in the evenings. Regulated entertainment by way of Live Music, Performance of Dance, Recorded Music, and Entertainment similar to live/ recorded music, is required , for Friday's Saturday's and Sunday's. (Please see the application for the requested hours). Alcohol is requested for 7 days a week, and late night refreshment for 7 days a week to allow hot food to be served whilst the premises is open to the public.
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Please select the range of the number of people expected to attend the premises at any one time.

	Less than 5000
If 5,000 or more people are expected to attend the premises at any one time. Please state the number expected to attend	

Operating Schedule part 2

What licensable activities do you intend to carry on from the premises?

	(Please see sections 1 and 14 of the Licensing Act 2003 and schedule 1 and 2 to the Licensing Act 2003)
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Provision of regulated entertainment

	e) live music
	f) recorded music

Provision of late night refreshment

	i) Late night refreshment
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Supply of alcohol

	j) Supply of alcohol
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E - Live Music

Will the performance of live music take place indoors or outdoors or both? ( Please read guidance note 2 )

	Indoors
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Please give further details here ( Please read guidance note 3 )

	The premises wishes to have the facility for providing live music on occasion Friday, Saturday and Sunday evenings for regular customers.
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Standard days and timings for Live Music ( Please read guidance note 6 )

Day	Start	Finish
Mon		
Tues		
Wed		
Thur		
Fri	21:00	04:00
Sat	21:00	04:00
Sun	21:00	02:00

State any seasonal variations for the performance of live music ( Please read guidance note 4 )

	n/a
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Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed. ( Please read guidance note 5 )

	n/a
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#### F - Recorded Music

Will the playing of recorded music take place indoors or outdoors or both? ( Please read guidance note 2 )

	Indoors
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Please give further details here ( Please read guidance note 3 )

	Recorded music is required by way of DJ for Friday, Saturday and Sunday evenings for regular customers, and daily from 12 noon on these days, by way of background music. However this is not a licensable activity from 12 noon until 23:00 hours.
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Standard days and timings for Recorded Music ( Please read guidance note 6 )

Day	Start	Finish
Mon		
Tues		
Wed		
Thur		
Fri	21:00	04:00
Sat	21:00	04:00
Sun	21:00	02:00

State any seasonal variations for playing recorded music ( Please read guidance note 4 )

	n/a
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Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed. ( Please read guidance note 5 )

	n/a
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I - Late Night Refreshment

Will the provision of late night refreshment take place indoors or outdoors or both? ( Please read guidance note 2 )

	Indoors
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Please give further details here ( Please read guidance note 3 )

	To allow the premises to offer hot food and drink for extended hours the premises are open to the public.
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Standard days & timings for Late night refreshment (Late night start time is from 23.00, see guidance notes 6)

Day	Start	Finish
Mon	23:00	00:00
Tues	23:00	00:00
Wed	23:00	00:00
Thur	23:00	00:00
Fri	23:00	00:30
Sat	23:00	00:30
Sun	23:00	00:30

State any seasonal variations for the provision of late night refreshment ( Please read guidance note 4 )

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Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed. Please list, ( Please read guidance note 5 )

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J - Supply of Alcohol

Will the supply of alcohol be for consumption ( Please read guidance note 7 )

	On the premises
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Standard days and timings for Supply of alcohol ( Please read guidance note 6 )

Day	Start	Finish
Mon	11:00	00:00
Tues	11:00	00:00
Wed	11:00	00:00
Thur	11:00	00:00
Fri	11:00	04:30
Sat	11:00	04:30
Sun	11:00	02:00

State any seasonal variations for the supply of alcohol ( Please read guidance 4 )

	n/a
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Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed. Please list, ( Please read guidance note 5 )

	n/a
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Please upload the consent form completed by the proposed premises supervisor

	<a href="#">omar-dps-consent.1.pdf</a>
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Premises Supervisor

Full name of proposed designated premises supervisor

First names	Omar
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Surname	Villarroel Coca
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Address of proposed designated premises supervisor

Street number or Building name	█
Street Description	██████████
Town	██████
County	
Post code	██████

Personal licence number of proposed designated premises supervisor, if any,

Personal licence number ( if known )	██████
Issuing authority ( if known )	████████████████████

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children ( Please read guidance note 8 )

	n/a
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L - Hours premises are open to public

Hours premises are open to the public ( standard timings Please read guidance note 6 )

Day	Start	Finish
Mon	08:00	00:30
Tues	08:00	00:30
Wed	08:00	00:30
Thur	08:00	00:30
Fri	08:00	05:00
Sat	08:00	05:00
Sun	08:00	02:30

State any seasonal variations ( Please read guidance note 4 )

	n/a
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Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed. Please list, ( Please read guidance note 5 )

	n/a
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M - Steps to promote four licencing objectives

a) General - all four licensing objectives (b,c,d,e) ( Please read guidance note 9 )

	The premises will operate to a high standard with all staff fully trained in promoting the licensing objectives as necessary. All training will be recorded, and training records kept for inspection by the licensing officer or police. Refresher training will take place every 6 months.
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b) the prevention of crime and disorder

	<p>CCTV will be maintained in good working order, and will continually record during the opening hours of the premises and for 2 hours after closing time.                  Clear facial images of all customers who enter the premises will be captured, and all licensed areas will be captured including the immediate outside pavement area.                  CCTV images will be kept for a period of 28 days and on request be made available to police officers and or officers of the council.                  A personal licence holder will be on the premises at all times after 21:00 hours, when the premises are open to the public, and the sale of alcohol is taking place.                  Any spirits of 20% abv or over may only be sold by the bottle or half bottle if all contents are poured into plastic jugs provided.                  No drinks to be taken outside at any time.</p>
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c) public safety

	<p>Staff will be trained to be alert to any potential danger to customers and react accordingly. If they are unable to quickly defuse the situation without risk to customer or staff, then they are instructed to call the police. All relevant fire procedures are in place for a premises of this size.                  An instore accident book will be in operation to record any accident/ injury incurred on the premises. This document will be retained for inspection by the store for a period of three years.</p>
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d) the prevention of public nuisance

	<p>A Sound limiter device will be used on all amplified equipment to ensure that the maximum levels of volume and bass of music, song or speech from the premises does not cause a public nuisance in the vicinity of the premises, or to nearby premises. The sound levels will be set with agreement by the EHO.                  Clear signage will be in place at the exit to the premises reminding customers to leave the premises and the area quickly and quietly.                  No entry to be permitted to any customer after 02:00 on Friday's and Saturday's and 01:00 on Sundays.                  only 5 people will be allowed to smoke outside the premises at any one time.</p>
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e) the protection of children from harm

	<p>Only photographic ID is accepted (passport, driving licence, proof of age card with PASS hologram). Anyone who appears to be under the age of 25 is challenged to provide ID. If the customer is unable to provide identification then no sale is made. No ID no sale. Challenge 25 POS will be on display in the store. Any staff member who may be under the age of 18 must call a senior staff member to take over the sale and</p>
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	complete the transaction. If it is known that a customer intends to purchase alcohol to provide to minors then that sale will be refused. All refused sales will be recorded in a refusals book, which will be made available for inspection by Police or Licensing Officers of the council on request.
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Please upload a plan of the premises

	<a href="#">omar-plans.pdf</a>
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Please upload any additional information i.e. risk assessments

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Checklist

	I have enclosed the plan of the premises. I understand that I must now advertise my application. I understand that if I do not comply with the above requirements my application  will be rejected.
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Home Office Declaration

Please tick to indicate agreement

	<input type="checkbox"/> I am a company or limited liability partnership
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Declaration

I agree to the above statement

	Yes
PaymentDescription	██████████
AuthCode	██████
LicenceReference	██████████
PaymentContactEmail	

The information you provide will be used fairly and lawfully and Southwark Council will not knowingly do anything which may lead to a breach of the Data Protection Act 1998.